



King's Lynn Area Committee

Agenda

**Thursday, 17th September, 2026
at 5:15pm**

in the

**Council Chamber, Town Hall, Saturday
Market Place, King's Lynn and available to
view on [WestNorfolkBC on YouTube.](#)**



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**KING'S LYNN AREA
COMMITTEE AGENDA**

DATE: KING'S LYNN AREA COMMITTEE - THURSDAY,
17TH SEPTEMBER, 2026

VENUE: COUNCIL CHAMBER, TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ

TIME: 5.15 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 6 - 11)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST (Page 12)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. CHAIR'S CORRESPONDENCE (IF ANY)

7. PRESENTATION ON PLAY AREA EQUIPMENT (Pages 13 - 24)

8. SPECIAL EXPENSES MONITORING REPORT (Pages 25 - 29)

9. PARISH PARTNERSHIP SCHEME REMINDER

The Committee are reminded of the Parish Partnership Scheme 2027/2028.

Please see the below process and timeline;

- BCKLWN / Borough Councillor's identify what they would like to consider under Parish Partnership Scheme Bid
- They discuss this with the Norfolk County Council Highway Engineer to determine if it is feasible, or whether other Norfolk County Council departments need to be brought into the conversation (Road Safety / Passenger transport, etc)
- Once agreed that something is feasible, the Highway Engineer (or other dept) will provide an estimate for costs and pass back to BCKLWN / Borough Councillor's
- BCKLWN / Borough Councillor's determines whether they have the funding and progresses below if so- Draft Bids will go to KLAC and agree which Bid's will be put forward to Norfolk County Council
- BCKLWN / Borough Councillor's fills in the Parish Partnership Scheme Bid form and sends to the relevant email in NCC before December of that financial year, with all information attached (conversations, emails etc)
- Norfolk County Council decides whether the Parish Partnership Scheme Bid is successful, and informs BCKLWN / Borough Councillor's and Highway Engineer / other dept.
- Highway Engineer passes to design.
- BCKLWN pays the 50% to Norfolk County Council
- Norfolk County Council advises Highway Engineer / other dept, funds have been received
- Designer creates scheme and delivers it via suitable contractor, updating BCKLWN/ Borough Councillor's as things progress.

The King's Lynn Area Committee meeting will be held on the **12th November 2026** and all Bids will be discussed, and the Committee will agree which Bids

will be put forward to Norfolk County Council. Therefore, please provide your Draft Parish Partnership Scheme Bid along with evidence you have liaised with Norfolk County Council, that the bid is feasible and costed to **the Assistant Director, Health, Wellbeing and Public Protection and Democratic Services by the 26th October 2026.**

All bids to be submitted by 01 December 2026 to Norfolk County Council via email: ppschemes@norfolk.gov.uk by the Member.

10. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 30 - 39)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

11. DATE OF NEXT MEETING

The next meeting of the Committee is to be held on the 12th November 2026 at 5:15pm in the Council Chamber, Town Hall, Saturday Market Place.

To: Members of the King's Lynn Area Committee

Councillors F Bone, S Collop, R Colwell, S Everett (Chair), J Fry,
D Heneghan, B Jones (Vice-Chair), C Joyce, A Kemp, J Lowe, A Moore,
J Rust, D Sayers and A Ware

For Further information, please contact:

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